

**ITPAC Meeting**  
**October 15<sup>th</sup>, 2018**

Meeting called to order at 9:05am.

In attendance:

- Jeanna Mastrodicasa – ex officio
- Dan Cromer – ex officio
- Al Wysocki – Chair and At Large Member
- Wendy Williams – CALS Dean’s Office Representative
- Jimmy Anuszewski – ICC Representative
- Jana Barnash – ICS Representative
- TBD – REC Faculty Representative
- TBD – Student Representative

1. Dr. Wysocki begins meeting with introductions.
2. Minutes from July 11, 2017 reviewed:
  - a. Discussion of ITPAC membership and meeting requirements.
    - i. Determined that an annual meeting, at minimum, should be held.
    - ii. Agreed that the current representation of members is good.
    - iii. Discussed that Dr. Al Wysocki remain as ITPAC Chair.
    - iv. Minutes from July 11, 2017 were approved.
3. Software policy follow up.
  - a. Video Conference Software discussion.
    - i. Zoom has large following. Very intuitive and working well.
    - ii. Skype for Business still in use and working well. Discussion of Microsoft TEAMS replacing Skype for Business and integrating it into TEAMS software.
    - iii. Dan Cromer discussed IFAS’s payment into the Zoom licensing with UFIT. He also discussed the limitations to the Enterprise License.
    - iv. Acano is now Cisco Meeting. Still being used by some Colleges on campus.
4. Local Admin rights.
  - a. Wendy Williams explained the implementation of LAPS(Local Administrator Password Solution)
  - b. Dan explained how to obtain local computer administrator rights.
    - i. Dan also explained that there is an easy tool that the help desk has that helps remote login to a computer, therefore not needing local admin rights.

- ii. Dan explained that there are different software packages available to be installed by a user without admin rights being needed. Thus, limiting admin right requirements.
- iii. Jimmy explained some of the benefits of Software Center that allows updates to be controlled and also explained the current strategy with Windows 10 updates and how a local user can do it without admin rights.
- iv. Dan also explained that Dell computers that IFAS manages will automatically check for updates at a specific time every morning.
- v. Jeanna asked about conflicting Microsoft Office versions.
  - 1. Jimmy explained that department IT are responsible for keeping those computers updated. He also explained that the update to Office 365 is available through Software Center. He will provide Jeanna with an Office Audit of all IFAS departments and units.
  - 2. Dan also requested an email be sent out by AI to IFAS Department Chairs that a Department IT representative is required to go to an ICC meeting.

5. T-4

- a. Jeanna confirmed with UF CIO that the T-4 contract was renewed.
- b. Jimmy explained that there is still a lack of functionality, especially when it comes to forms.
  - i. Wendy explained that they are still using Wordpress to iframe into existing T-4 sites to keep functionality.
- c. Jimmy stated that ICS is very backed up in regards to site creation and that sites that are waiting on T-4 are still being kept or created in Wordpress.

6. JAMF was discussed (Macintosh endpoint management and SCCM integration).

- a. Currently having some problems and the launch is on hold.
- b. Discussed having Macs joined to the UF Domain, same as Windows.

7. ICC Proposal for a Standards Guideline without ITPAC vote

- a. Jimmy proposed that the ICC be allowed to have a standards guideline page that would have guidelines voted on by the ICC, which would support IT people in cases that are being challenged by faculty, staff, etc.
  - i. ITPAC agreed that this is a good, that there could be exceptions made but for the most part, it is good to have on the books. Jimmy will come up with formal policy to add to the IMM.
    - 1. IMM Addition:
      - a. Software Policy already proposed last year that currently resides on the <http://icc.ifas.ufl.edu/standards.htm> page at listing section V.
      - b. The ICC will be responsible for developing and maintaining an ICC Community Standard that will be

developed and voted by the ICC Community. It will be sanctioned by ITPAC as a goto standard for the ICC. This is already discussed in IMM 6.1.50-2 ([http://imm.ifas.ufl.edu/6\\_150/6150-2.htm](http://imm.ifas.ufl.edu/6_150/6150-2.htm)) This page would be supported and recognized by ITPC and allow the ICC to pass standards without the need for regular meetings by ITPAC.

- ii. Al agreed to email IFAS-ALL a reminder that IT purchases by faculty and staff should be managed or advised by IT personnel.
8. ITPAC website will be recreated once Microsoft TEAMS available. Current website will have information updated, including minutes and committee members.
  9. The topic of West Florida RECs and lack of networking access points in some of the buildings.
    - a. Dan pointed out that a FTE may be needed to help with overcoming the lack of employees available. Al asked about the time that has passed since the first time they were aware of the outage (2 years) and Dan stated that they are backed up, indicating that James Moore's time is split between UF IT and IFAS IT.

Meeting adjourned at 10:23am.