

## **Recommendation to the VP from the Information Technologies Policy Advisory Committee**

Documents in queue for the UF/IFAS electronic (Edis) publication collection appear to be experiencing unnecessary delays. The Agronomy Department has assumed greater responsibility for editorial accuracy for its publications, and has established an internal departmental protocol for its authors. The protocol has been developed with the input of both EMS and IT offices. The department expedites the processing of its documents and is satisfied with the accelerated time in placing them in the edis system for print and web-based access. Nancy Byrd, Administrative Assistant in Agronomy provides the attached departmental guidelines.

IT-PAC recommends that The Publication Steering Committee adopt the streamlined process developed in the Agronomy Department as a standard for all departments within IFAS.